

25, 26 y 27 de marzo - Fira Barcelona

TERMS AND CONDITIONS

PARTICIPATION FOR EXHIBITORS

FIRA BARCELONA - GRAN VIA MARCH 25, 26 AND 27

Organized:









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GENERAL CONDITIONS OF PARTICIPATION

With the submission of the application for participation in Infarma Barcelona 2025 and with the agreement of this by CLOSERSTILL, a contract will be formalized between the exhibiting company (hereinafter the Exhibitor) and CloserStill Media Healthcare, S.A.U. (hereinafter CloserStill), which will be governed by these General Conditions of Participation, which will be considered an integral part of the contract.

1. OVERVIEW

Infarma is convened under the trade fair model of Congress and Show. All Exhibitors at the show are sponsors of the congress. Participation in Infarma inseparably entails the status of Exhibitor and sponsor.

Infarma is a professional trade fair and, in accordance with current legislation, the direct sale of products with a withdrawal of goods is not permitted.

Name, dates and venue

Infarma Barcelona 2025 – 25, 26 and 27 March 2025 Fira Barcelona – Gran Via Hall 3

Organizers

Col·legi Oficial de Farmacèutics de Barcelona Colegio Oficial de Farmacéuticos de Madrid CloserStill Media Healthcare, S.A.U.

Technical Secretariat of the Fair

CLOSERSTILL
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2. RESERVATION OF EXHIBITION SPACES

- 1. Reservation of exhibition spaces will be processed through the Technical Secretariat of the Show.
- 2. It is up to the organizer to decide on the admission of the Exhibitor and the products and services to be exhibited at Infarma. The organization will be entitled to reject any request for participation that does not conform to the object and purpose of Infarma or that is considered unacceptable. The products and services to be exhibited must correspond to the exhibition sectors detailed in these conditions.
- 3. The contracting of the exhibition space shall not be considered firm until the participation contract is returned to the Exhibitor, duly accepted and signed by both parties. This



contract shall include the stand, the surface area and the type of participation.

- 4. The signing of the participation contract implies the signing of a participation contract for the Infarma Barcelona 2025 fair and implies the acceptance of these General Conditions of Participation.
- 5. The Organiser is responsible for the distribution and allocation of stands in the exhibition area.
- 6. The Exhibitor may not assign, sublet or license part or all of the rights to this exhibition space.
- 7. The Exhibitor must keep it's stand open and manned throughout the opening hours of the Exhibition.
- 8. The organization shall appoint a Control Committee to check that the products and services exhibited correspond to the purpose and object of Infarma and that they comply with current legislation and regulations. Products, services or promotional material that do not meet these criteria will not be admitted to Infarma.
- 9. All Exhibitors shall provide the Organiser, one month before the opening of Infarma Barcelona 2025, with a detailed list of the products, services and brands that they will be exhibiting at their stand.

Exhibition sectors, the products and services exhibited at Infarma must correspond to one of the following categories:

Products to sale in pharmacy	Services for pharmacies
 Over-the-counter medical products Generic medicinal products Homeopathy Dermo pharmacy Food Supplements and Nutrition Phytotherapy Healthcare products Cure, hygiene and protection materials Optical Orthopaedics Paediatrics, childcare and maternal 	 Commercialization and distribution Installations, decoration and sanitary apparel Equipment and automation for pharmacies Advice, consultant and marketing Products and tools for magistral formulas ComplT and technological services Technical publications and press Collectives, associations and institutions

PAYEMENT TERMS

1. After signing the participation contract and allocation the exhibition space, the Exhibitor must pay 50% of the Total Amount payable within 30 days of signing the participation contract. The remaining 50% will be invoiced on 1 September, 2024 and shall be payable within 15 days after the invoice is issued. For these purposes, it is understood that the Organiser has accepted the participation of the Exhibitor in Infarma on the date of



signature of the participation contract by CloserStill.

- 2. If the stand is contracted after 1 September, 2024, the Exhibitor will be invoiced 100% of the corresponding amount after signing the contract. This invoice must be paid within 15 days after the invoice is issued.
- 3. In case of non-payment of the first 50% of the Total Amount within 30 days after the signing of the participation contract by CloserStill, the Organiser may revoke the acceptance of the Exhibitor as a participant in Infarma Barcelona 2025. This does not exempt the Exhibitor from paying the invoiced amounts.
- 4. CloserStill may modify the amount to be paid to the Exhibitor prior to the Exhibitor's acceptance into Infarma. Any modification must be communicated in writing.
- 5. Any non-payment on it's due date of any amount payable under this participation contract shall entitle the Organiser to claim from the Exhibitor, from the due date, interest for late payment due until the date of actual payment, in accordance with art. 7.2 of Law 3/2003, of 29 December, establishing measures to combat late payment in commercial transactions, i.e. the rate of interest for late payment to be paid by the Exhibitor to CloserStill shall be the sum of the interest rate applied by the European Central Bank to its most recent main financing operation carried out before the first day of the calendar halg-year in question plus eight (8) percentage points.
- 6. All amounts due from the Exhibitor shall be paid in full without any deduction or withholding, and the Exhibitor shall not be entitled to claim any credit, set-off, deduction, withholding, counterclaim or reduction of any kind.

4. EARLY RESOLUTION BY THE EXHIBITOR AND CANCELLATIONS

- 1. Exhibitors who, having contracted a stand, cancel their participation in Infarma Barcelona 2025 must notify the organizers in writing of this cancellation.
- 2. Cancellation of participation by the Exhibitor shall not entail the payment by the organizers of the amounts invoiced up to the date of cancellation. If an Exhibitor comunicates his cancellation before 1 September, 2024, he will be obliged to pay 50% of the Total Amount established in the participation contract. If an Exhibitor notifies his/her cancellation on or after September 1, 2024, he shall be obliged to pay 100% of the Total Amount established in the participation contract.
- 3. The parties declare that the provisions of point 4.2 constitute an actual and reasonable estimate of the losses which CloserStill would incur in the show of early termination of the contract by the Exhibitor.
- 4. The cancellation of participation in Infarma Barcelona 2025 will imply the waiver of any element of visibility or sponsorship that the Exhibitor may have contracted, and the Exhibitor shall be obliged to pay in full amounts corresponding to these elements.
- 5. If an Exhibitor renounces participation in Infarma Barcelona 2025 after having paid the full amount of it's participation fee, this will not imply any type of reimbursement. An Exhibitor shall be considered to have waived participation in Infarma Barcelona 2025 if he have not occupied the contracted space before 12 noon on the day prior to the start of the Fair.



- 6. If cancellation or withdrawal from participation by the Exhibitor, the Organizers may use of the exhibition space to allocate it to another exhibitor or to use it for any purpose it deems appropriate. This reallocation of space shall in no case exempt the Exhibitor from the obligation to pay for the entire contracted stand.
- 7. Although the Organization has made every effort to ensure that the specifications of the plans and other commercial material of Infarma Barcelona 2025 are accurate, it offers no guarantee to this effect and shall not responsible for any inaccuracies in these documents. Such inaccuracies shall not be considered sufficient grounds for cancellation of the Exhibitor's booking.

SUSPENSION, POSTPONEMENT, OR CHANGE OF LOCATION

- 1. The Organiser may, at any time, at its sole discretion, suspend, postpone or change the location of the show, and must notify the Exhibitor as soon as possible.
- Unless the suspension of Infarma Barcelona 2025, is due to force majeure as provided for in clause 12 of these General Conditions of Participation, the Organiser shall reimburse the Exhibitor for the amounts actually paid to CloserStill as the Total Amount, except for the amounts paid to cover insurance, and the reservation shall be cancelled.
- 3. In case of postponement or change of location, this contract shall remain in force for the new dates and/or for the new location.
- 4. If cancellation, change of dates or change of venue of Infarma Barcelona 2025, the Organizers shall be exempt from all liability for any damages that the cancellation, change of dates or change of venue may cause to the Exhibitor.

6. MODALITIES OF PARTICIPATION AND FEES

FREE FLOOR

Free Floor: 559 €/m2

Exhibition space on the second floor: €279.50/m2

The minimum space to contract with the Free Floor option is 20 m2. It includes only the exhibition space and the Exhibitor will be responsible for the construction of its stand in accordance with the regulations set out in these conditions.

The Free Floor modality does not include registration fees, compulsory insurance or electricity consumption. These items are mandatory and will be invoiced to the exhibiting company. It also does not include the cleaning of the stand. Exhibitors interested in contracting this service may do so through the Exhibitor Services Folder.

CARPENTRY/MODULAR STANDS

Carpentry Stand: 789 €/m2 Modular Stand: 729 €/m2

The minimum space to contract the carpentry stand and modular stand options is 12 m2. The



price includes the construction of the stand in a carpentry or modular structure, a sign with the name of the Exhibitor, carpeting, basic lighting, basic electrical switchboard and electricity consumption and basic cleaning.

It does not include registration fees and compulsory insurance.

The Exhibitor must return the stands in the same condition in which they were delivered. Under no circumstances is it allowed to drill, vinyle, wallpaper, paint or carry out any action that involves any damage to the elements of the stand. Any damage caused will be charged to the Exhibitor.

REGISTRATION FEES

The registration fee is €449 and will be invoiced to all Exhibitors together with the participation. These rights include the visitor data reader, access to the Exhibitor Area and the online catalogue.

COMPULSORY INSURANCE

The Infarma Organization insures all Exhibitors against the risks of Civil Liability, Fire and Explosion through a collective policy. The cost of this insurance for each exhibitor is €200 which will be invoiced compulsorily together with participation.

SERVICES FOLDER

The Organization will make available to Exhibitors a folder of complementary services to the stand contraction. Exhibitors may contract these services through the Exhibitor Services Folder.

EXHIBITOR BADGES

All participation modalities include an exhibitor badge for every 4 m2 of stand contracted. These badges will be nominal and will be managed through the Exhibitor Area.

ASSEMBLY AND DISMANTLING

1. ASSEMBLY

From March 20 to 24 from 8:30 a.m. to 8:30 p.m.

Modular and Carpentry Stands will be available on Monday, March 24 from 10:00 a.m. Exhibitors with outstanding payments related to their participation in Infarma Barcelona 2025 will not be allowed to start setting up their stands.

2. DISMANTLING

March 27 from 7:00 p.m. to 8:30 p.m.

March 28 and 29 from 8:30 a.m. to 8:30 p.m.

On March 27, only the removal of materials and goods from the stand will be allowed, but not the structural elements of the stand. No vehicles will be allowed inside the halls on March 27.



- 3. No materials may be brought in or taken out from 9:30 a.m. on March 25 until 7:00 p.m. on March 27. Specifically, it is strictly forbidden to start dismantling the stands before 7:00 p.m. on Thursday, March 27.
- 4. Access to the Fira Barcelona venue and the interior of the halls will be through the doors indicated for this purpose. Access to the interior of the halls will be made exclusively for the unloading of materials. Vehicles may not be parked inside the halls or in adjacent areas.
- 5. Throughout the show, and specifically during assembly and disassembly, it is forbidden to place materials in the exhibition space of other exhibitors and in the aisles, which must be left free for the circulation of people and goods.
- 6. Throughout the show, and especially during assembly and disassembly, Fira Barcelona's technical regulations regarding safety, occupational risks and the assembly of the stands will be mandatory. These regulations will be available in the *documentation* section of the exhibitor's area. It can also be downloaded from the Fira Barcelona website via the following <u>link</u>. By signing the participation contract, the Exhibitor declares that he is aware of and accepts these regulations.
- 7. All the staff involved in the tasks of assembling and dismantling the stands must have a work pass. The companies in charge of assembling each stand must manage these work passes with Fira Barcelona in accordance with Fira's technical regulations.
- 8. Any damage caused to the exhibition facilities due to the assembly, installation or dismantling of the stands will be the Exhibitor's responsibility.
- 9. All materials must be removed from the hall by 8:30 p.m. on March 29. Exhibitors participating in the Free Floor modality must remove all construction materials from the stand. Any merchandise, stand or debris that remains at the fairgrounds after 8:30 p.m. on March 29 will be removed by Fira Barcelona's cleaning services and the cost of this removal will be invoiced to the Exhibitor in accordance with the Debris Removal Fee according to the current official Fira Barcelona rate. Under no circumstances will the Organiser be held responsible for the materials and goods that have not been removed or for the destination of the material removed.

8. RULES FOR THE CONSTRUCTION AND DECORATION OF STANDS

Exhibitors who participate with a Free Floor modality must build their stand in accordance with the regulations described in this section and in accordance with the Technical Regulations of Fira Barcelona in relation to the construction and assembly of stands. These regulations will be available in the *documentation section* of the Exhibitor's area and at the link:

Fira Barcelona Technical Regulations.

Exhibitors who participate with a Free Floor modality must send the technical floor and elevation drawings to the Organization for approval 1 month before the start of the assembly. The plans and the stand project must conform to the rules for the construction and decoration of stands defined in these General Conditions of Participation.



- 1. The Organization may require, if the size of the assembly so requires, the design be signed by a competent senior technician and endorsed by the corresponding official association. This requirement will always be mandatory in stands with a second floor.
- 2. If Exhibitor wants to use the roof structure of the hall to hang any decorative element, they must first request authorisation from Fira Barcelona.
- 3. The joining of stands or islands located on both sides of an aisle is not allowed, either by unifying the carpet, aerial structures, lighting, etc., even if they belong to the same company or group of companies.
- 4. The design and decoration of all stands must correspond to the authorized project and plans.
- 5. Stand constructions must comply with current regulations and specifically the Technical Building Code (CTE) in all its sections, as well as the basic documents on structural safety (DB SE), fire safety (DB SI) and safety of use and accessibility (DB SUA).
- 6. The construction of the stand must include, at a minimum, the median walls with the walls of the hall or with the adjacent stands. These walls must have a minimum height of 2.50 m
- 7. The maximum construction height of any element on the walls adjacent to the adjacent stands or the walls of the hall is 5 m. Elements adjacent to the aisles or set back a minimum of 1 m from the walls adjacent to the adjacent stands or the walls of the hall, may be raised to a maximum height of 6 m, with the exception of the stands located in the connecting cores between halls, whose maximum height in any element of the stand will be 4 m.
- 8. The total closure of a side wall adjacent to a corridor is not permitted, and at least 25% of it must be open and accessible. Only 100% of a side wall may be closed with walls or elements that do not exceed 1.25 metres in height. In order to be able to completely enclose a side wall adjacent to a corridor with elements greater than 1.25 metres in height, there must be a minimum distance of 1.5 metres between the wall and the corridor.
- 9. Any element of the stand, including the rear walls, that are visible will have a neutral finish and of similar quality to the interior of the stand, and no type of logo or signage may be placed on them.
- 10. In the case of pillars located inside a stand, cladding is allowed up to a maximum height of 5 meters. If there are safety elements or services (BIES, fire extinguishers, fire buttons, safety signage, etc.), these cannot be covered and must always be visible and accessible.
- 11. Under no circumstances should the design of the stands hinder access to the connection shafts located on the pavements of the halls, which must be accessible and accessible at all times. If necessary, these service manholes located inside a stand can be used to give service to adjacent stands.
- 12. Stands built on pallets, provided that the platform is more than 18 mm high, must have at least one ramp of a minimum width of 1.20 m to allow access for people with reduced mobility.
- 13. Difference in levels of less than or equal to 50 cm must be signalled by tactile and visual differentiation. The tactile differentiation must be at a distance of 25 cm from the



elevation limit.

- 14. Stands that include any of the elements listed below will be considered complex structures in accordance with Fira Barcelona's Technical Regulations. These constructions will require specific authorisation from the Fira Barcelona Operations Department and the application must be accompanied by a project approved by the competent professional association that includes the points specified in section 3.4 of the Fira Barcelona Technical Regulations. Elements that are considered complex structure:
 - a. Stands with heights of more than 5 meters
 - b. Two-storey stands accessible to people on both floors
 - c. Platforms or stages with a height equal to or greater than 0.5 meters
 - d. Unique structures over 4 meters high
 - e. Tiers with access for people
 - f. Maximum rigging height: 6 meters
- 15. Decorators must leave the space in which they have built the stand clean and expeditious, having the assembly and dismantling days planned for each show. Once the assembly or dismantling periods have ended, the decorating companies leave waste or debris, these will be removed by Fira Barcelona's cleaning services and the cost of this removal will be invoiced to the Exhibitor. Under no circumstances will the Organiser be held responsible for materials and goods that have not been removed at the end of the dismantling.

STAND CONTENT

- All products and services on display must belong to the exhibition sectors detailed in these
 conditions. The Control Committee may limit and prevent the exhibition of products,
 services or advertising elements that do not comply with these conditions and/or current
 legislation.
- 2. The stands must be manned at all times by the Exhibitor's own staff.
- 3. The Exhibitor is responsible for keeping the stand in perfect order and condition throughout the show.
- 4. All booth items, exhibits, and promotional items must be located within the perimeter of the booth. The organization reserves the right to remove elements that obstruct the corridors and common areas.
- 5. The use of sound amplification systems is limited to a maximum volume of 60 decibels. The loudspeakers used must be oriented towards the inside of the stand. Under no circumstances will loudspeakers facing other stands or corridors or other common areas be allowed.
- 6. Under no circumstances will activities and/or shows be allowed in the corridors and common areas without the express authorisation of the Organisation. It is expressly forbidden to distribute brochures or promotional materials in the corridors and common areas of the show, as well as the circulation in the corridors of Exhibitor personnel characterized or disguised with a brand image or advertising or promotional elements.



- 7. Any use of any content that is subject to intellectual property on the stand by the Exhibitor must be authorised by the relevant copyright management Organisation. The Exhibitor must manage this authorisation and will be held solely responsible in the show of reproductions of works without the authorisation of the author.
- 8. It is not allowed to deposit debris in the corridors and common areas of the fair, with the exception of the containers that may be available by the Organization for the recycling of cardboard boxes. It is the responsibility of the Exhibitor to manage the waste generated during the celebration of Infarma.
- 9. It is allowed to offer catering services to be consumed inside the stand. The distribution of food and beverages that visitors can take out of the booth is not permitted. In particular, it is not allowed to distribute those products that may generate a dirt problem outside the stand (ice cream, popcorn...)

10. REGULATIONS ON THE PREVENTION OF OCCUPATIONAL RISKS

- 1. Exhibitors and assembly companies must comply with and ensure that their contractors and subcontractors comply with the current legislation on occupational risk prevention applicable to the work carried out in each case, both in those provided directly and in those subcontracted.
- 2. Companies that participate in assembly and dismantling work must have an Occupational Risk Prevention management system in accordance with the provisions of the Occupational Health and Safety Law 21/95, art. 30. They must have a safety report with a description of the work to be carried out, the assessment of the risks and the preventive measures of the activity, as well as a list of the workers who participate, accrediting that they have received:
 - a. Information on risks and preventive measures communicated by Fira de Barcelona in Annex II of its technical regulations document available in the Exhibitor's area.
 - b. Specific training in occupational risk prevention.
- Companies involved in assembly or dismantling work must have accreditation of workers'
 fitness from the point of view of health surveillance and provide their workers with the
 personal protective equipment that must be used during assembly and dismantling work.
- 4. The companies that assemble or are involved in the assembly or dismantling of the stands must immediately communicate and report any accident or incident that requires action by Fira Barcelona to the head of the hall service, the medical dispensary or other Fira Barcelona staff, as well as to the Infarma Organisation.

11. SAFFTY

1. During the assembly, celebration and dismantling periods, Fira Barcelona will be responsible for the general surveillance of the fairgrounds, access control and external surveillance, as well as general and preventive security for issues of order and safety



against fire or emergencies of any kind. In no case is it a security aimed at the goods on display, nor at the particular assets of each Exhibitor, so the organization, Fira Barcelona, CloserStill and Infarma are not responsible for the private assets owned by the Exhibitors, their employees or dependents.

- Consequently, the Organisers, Fira Barcelona, CloserStill and Infarma are also not responsible for the theft of the materials and objects deposited in the stands, nor for any damage that may be suffered during the assembly, celebration and dismantling periods. However, the Organization will provide its support for the resolution or processing of the corresponding complaint.
- 3. Each Exhibitor is responsible for any valuables that may be in their stand, and must take care of them during the assembly period, the hours of opening to the public and the dismantling period.
- 4. The Organisers, Fira Barcelona, CloserStill and Infarma are not in charge of the surveillance of the stands, if an Exhibitor wants a service to guard their stand, they can hire such a service or carry it out with their own means.
- 5. If an Exhibitor wishes to take care of the surveillance of their stand themselves, they must request the corresponding authorization, at least 72 hours in advance, through the Technical Secretariat of Infarma Barcelona 2025.
- 6. During visiting hours, the Organization will establish a system of surveillance and order throughout the hall. An identical service will take place in the evenings. Exhibitors will carry out the surveillance of their stands during the hours of public visits, being prohibited in the remaining hours the permanence in the stands of their staff, who may only stand up in case of obtaining special authorization from the management of Infarma, for very justified reasons and in the manner determined.
- 7. The general surveillance will end after the closure of the Hall; from this moment on, each participant will be responsible for the safety of their products and facilities, without prejudice to the fact that the Organization will maintain vigilance for a few more days.
- 8. Both the technical services and the security personnel will carry out as many inspection visits as necessary to ensure that the safety and security rules are complied with by all Exhibitors and may at any time take appropriate measures to avoid accidents or situations that may damage people or things.

12. INSURANCE

- 1. The Infarma Organisers insure all Exhibitors against the risks of fire and explosion, through a collective policy that covers all the facilities and objects in the hall. Each Exhibitor will be obliged to pay the corresponding premium.
- 2. Likewise, civil liability insurance for accidents caused to third parties is mandatory, through a group policy that CloserStill will invoice to the Exhibitor.
- 3. Insurance against theft and/or spoliation will be optional and must be covered directly by the Exhibitor himself.
- 4. The Exhibitor must directly insure the staff of its stands and the technicians involved in



the assembly and dismantling of the Exhibitor against accidents at work.

- 5. The organization of Infarma and CloserStill disclaim their responsibility for any other risk that, due to the participation in Infarma, the Exhibitors, their employees and technicians, as well as their facilities and exhibited goods, may run.
- 6. All policies will expire three days after the closure of Infarma Barcelona 2025.

13. ADVERTISING

- 1. The advertising of each Exhibitor must be limited to the frame of its stand. The distribution of brochures or the display of posters or other graphic or visual forms outside the space allocated to each Exhibitor, in the corridors of the hall and in any other location of the Exhibition Centre is prohibited, unless there is a prior written agreement with the Infarma Barcelona 2025 Organisation. This advertising will strictly respect the criteria of the Control Committee regarding the products to be exhibited in accordance with the provisions of these General Conditions of Participation.
- 2. Any advertising that offends customs or legal ordinances, or that is of a political or ideological nature, is absolutely forbidden on the exhibition grounds.
- 3. Advertising by means of loudspeakers, as well as the display of audio-visual sound, require special authorization from the Organization. Maximum 60 decibels.
- 4. Under no circumstances is it authorised to carry out audiovisual activities and/or shows in the corridors and common areas.
- 5. Third-party advertising is also prohibited. Any item exhibited that is not from the Exhibitor itself, or from its represented companies, must be authorized in writing by the Infarma organization for exhibition and advertising. The organization may prohibit the distribution of advertising that has given rise to complaints and retain such material until the end of the contest.
- 6. Optical, mobile or acoustic advertising media require prior authorisation and will only be used to the extent that they do not cause a nuisance to the neighbours of the stand.

14. DATA PROTECTION

In compliance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on data protection, it is reported that the data provided by Exhibitors, visitors, congress participants, speakers, suppliers, etc., will be incorporated into the processing system of CloserStill Media Healthcare, S.A.U. and CloserStill Media and that as long as the requirements of the regulations are met, You may exercise your rights of access, rectification, limitation of processing, deletion, portability and opposition/revocation, under the terms established by current regulations on data protection, by sending your request to the postal address: Vía Augusta, 48 3º 1º, 08006, Barcelona, or to the email address infarma@closerstillmedia.com. Likewise, you are informed that your data may be provided, with an obligation of confidentiality, to companies collaborating with Infarma.



The organization reserves the right to photograph and film the attendees, the stands and the products on display and to use this content exclusively for the promotion, publicity and press releases of Infarma.

15. CONFORMITY

By signing the Participation Contract, the Exhibitor accepts and undertakes to comply with these General Conditions of Participation for Exhibitors at Infarma Barcelona 2025. These conditions are considered an integral part of the Participation Contract, as well as the Technical Regulations of Fira Barcelona, which are generally applicable to events held at its fairgrounds.

For everything that is not provided for in these General Conditions of Participation for Exhibitors, the organization will dictate the corresponding rule and its decision must be complied with by the Exhibitors.